

# BLUE MOUNTAIN HUMAN ASSOCIATION (BMHA)

## BOARD MEETING MINUTES: December 11, 2023

Call to Order: By: Brianna Troutman At: 7:22 p.m.

President  V.P./Treasurer



1. Introductions: Board and all members present -

Secretary Steph Hansen, Treasurer Kim Reece, Board Member Bob Lee

Prospective Board Members: Lisa Hayes, Jennifer Hamilton, Leslie Hasse

2. Review minutes: Motion to approve "as submitted" or "as revised" (circle one)

a. By \_\_\_\_\_, Seconded by \_\_\_\_\_

b. Discussion - Y/N, motion carried

*NO PREVIOUS MINUTES WERE REVIEWED- need previous Board Meeting Minutes*

3. Treasurer's Report: Current Balances:

General Fund \$ approx. 22,000

High Yield Money Market \$ approx. 47,000

Spay/Neuter Fund \$ approx. 1,800

4. Old Business:

President Troutman asked about formal resignations for Secretary Hansen and Treasurer Reece as they verbally gave resignation dates of January 1, 2024. Secretary Hansen stated that she would potentially be willing to stay on longer but not as Secretary. Treasurer Reece has a date certain of January 1, 2024 but is willing to meet with the new Treasurer for training at times set between them. No formal resignations were received.

5. New Business:

- The Majority of this meeting was to ask questions of and receive questions from the three new potential board members Lisa Hayes, Jennifer Hampton, and Leslie Hasse. The following questions were asked:
  - Where are BMHA bylaws, what do they say about max board members?  
President Troutman answered saying that the bylaws are on the BMHA website and state that a minimum of 3 but a maximum of 9 board members is allowed. She also stated that although previously reviewed in 2020 by a lawyer (Jennifer Williams) there are some things in the bylaws that need to be updated (ie membership; Director; term limits)
  - Who does the board report to?  
President Troutman answered that Union County Commissioner Scarfo is the liaison for BMHA with the County Commissioners.
  - Does the Board have liability?  
President Troutman answered that we have Board of Directors Liability.
  - Do the books get audited every year?  
President Troutman said we have not had an audit. Treasurer Reece said we do file taxes and Yonne Roberts is our CPA. She does our payroll and taxes. Hasse stated that typically an audit is done when the books are changing hands as well.

- *Is there any pay, like a stipend, for the Treasurer position since it is very labor intensive?*

*Secretary Hansen replied no and questioned how we justify paying a board member if we can't justify paying for a Director where we have a greater need.*

- *Are there clear job descriptions for the officer positions and board members?*

*President Troutman said the job descriptions for the officer positions are in the bylaws.*

- *How much \$ does the City of La Grande and Union County contribute?*

*President Troutman answered that the City of La Grande gives \$9500 each year and that Union County gives \$40,500 each year. This amount includes the smaller cities with the exception of Elgin.*

- *Various board members stated the following concerns and needs for the BMHA Board – the need to reconstitute the board; have someone in charge of writing thanks yous for donations; mend the issues with Pet Sense; come up with ideas to reach out to the public; do board training every year; need building maintenance coordinator; need volunteer coordinator; need a grant writer*
- *President Troutman stated that we are required to have two board members on the bank accounts and per an agreement with the County Commissioners the board President can not be one of them. We currently have Lani Jones and Kim Reece on the bank accounts. Lani has resigned her board position as Vice-President and is now a volunteer who still runs the dog program and Kim Reece will be resigning on January 1, 2024 so we need to get new signers asap.*
- *President Troutman stated that there are three more people who are interested in joining the BMHA Board. They are Connie Voelz, Justin Engle, and Kathy Caldwell. They will be invited to turn in applications and attend a future board meeting.*
- *It was determined that a meeting will be scheduled via Zoom Thursday, December 14, 2023 at 7:00 p.m. for on boarding of the potential new board members.*

6. *Good of the Order:* none

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*Meeting adjourned at:* 8:50 p.m.



*Board President*